

FileHold[®] ECM Starter Pack

FileHold Express

entry point for small business or departments that require a complete document management software solution or for large organizations who wish to start small

Configurable

Can be utilized for:

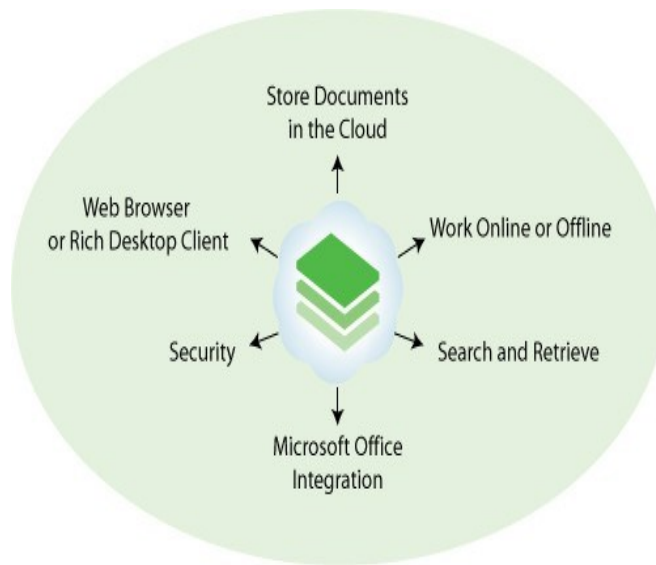
- Document Management
- Records Management
- E-mail Management
- and much more

Licenses

The starter package is for 5 to 20 users

Scalable

Easily expandable to 100's of user licenses



Full-featured document management software from FileHold is feature rich, enterprise grade and affordable. Its suite of features provide for document scanning, capture, indexing, storage, search, versioning, and document workflow review and approval.

FileHold can be installed locally on your server for total security or in the cloud. Integrated with Microsoft office FileHold works on your desktop, browser, and mobile device.

FileHold document management software makes it easy for organizations to improve security, increase compliance, streamline operations, and reduce the use of paper while saving time and money

FileHold software has developed enterprise grade document and records management software that is: affordable, easy to install, configure and support.

FileHold manages the "Electronic Document and Record life cycle" with the ability to manage paper or electronic documents from creation to archiving to disposition. The software provides secure document storage and saves companies time and money while keeping them in regulatory compliance.

Included features:

- Secure access
- Simple and Complex searching
- Version Control
- Structured User rights
- Document Scanning
- Watched Folders
- Alerts/Notifications
- Mobile FileHold
- Document Naming Standards
- Courier messaging
- Document Retention
- Microsoft Office Integration

Optional features:

- Document Workflow
- Print to FileHold
- Fast Find
- Adobe Sign
- SharePoint Integration
- Active Directory Synch
- Server side OCR
- Anonymous Portal